

## SHERBORNE TOWN COUNCIL

At the monthly meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Sherborne, on **MONDAY 20<sup>th</sup> July 2009** at 7 pm

*Present:* Cllr M Boustead (Town Mayor)  
Cllr J Smith (Deputy Town Mayor)

Cllrs K Batten, D Elliott, S Greene,  
D Gurzynski, K Pike and M Snowden

*In attendance:* Mrs V Todd (Town Clerk)  
Mrs S Woodford (Minute Taker)

*The Public Forum had taken place at 6.45 pm during which questions and comments were welcomed from the general public.*

### **25. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Cook and Clayton.

### **26. MINUTES**

The Minutes of the Meeting held on the 15<sup>th</sup> June, having been circulated to the Members prior to the meeting, were taken as read, approved as a correct record and signed by the Town Mayor.

### **27. MAYOR'S ANNOUNCEMENTS**

In addition to the items tabled, the Mayor thanked all those involved in Sherborne In Bloom. The judging, which took place on Wednesday 15<sup>th</sup> July, appeared to go well and the judges were especially impressed with the Pageant Gardens.

#### **27.1 Minutes**

The following Minutes have been received:

- 27.1.1 Dorset Age Partnership held on 9<sup>th</sup> June 2009
- 27.1.2 Quarr Local Nature Reserve held on 9<sup>th</sup> June 2009
- 27.1.3 Sherborne Transport Action Group held on 19<sup>th</sup> June 2009
- 27.1.4 DorBAG meeting held on 2<sup>nd</sup> July 2009

#### **27.2 Publications**

The Clerk has copies of the following:

- 27.2.1 DAPTC Chief Executives' Circular 08/09 – June 2009
- 27.2.2 The Grapevine, Over 50's Newsletter - June 2009
- 27.2.3 The Gryphon School Newsletter - Summer 2009

#### **27.3 Trees**

Consent has been granted for the following:

- 27.3.1 **CA/09/00144** To fell 1 No. Eucalyptus tree at Tregenna, South Street.
- 27.3.2 **CA /09/00147** To reduce 1 No. Lime tree (not a Beech) by one third at White Lodge, Bradford Road.
- 27.3.3 **CA/09/00148** To fell 2 No. Holm Oak trees at The Green, Greenhill.
- 27.3.4 **CA/09/00171** To remove the three lowest limb systems of 1 Nol Beech tree; and to reduce the main crown by 40-50%, crown thin and balance and crown clean at The Firs, Westbury.

**27.3.5 CA/09/00190** To fell 1 No. Copper Beech tree under Section 198 at Sherborne Preparatory School, 39 Acreman Street.

**27.3.6 TP/09/00180** To fell 1 No. Yew tree under Section 198 for Highway safety at St Swithins Close.

**27.4 Road Closure**

**27.4.1** Notice of temporary closure of Marl Lane to Humber Road Over Compton for a period of 3 weeks from 13<sup>th</sup> July, although it is expected that the road will only be closed for a period of 2 days within the 3 week period as indicated by the signs on site.

**28. DECLARATIONS OF INTEREST**

Councillor Elliott declared an interest in Item 29, Plans Committee minutes, as a member of the WDDC Development Control Committee; he would take no part in any discussion on this item.

**29. COMMITTEE MINUTES**

The following Minutes were received:

Plans Committee – held on 6<sup>th</sup> July 2009

**RESOLVED: The Plans Committee minutes are received and adopted.**

On the proposition of Councillor Greene and seconded by Councillor Batten.

**30. FINANCE AND RESOURCES**

Presented by Portfolio Holder, Councillor Boustead.

**30.1 Application for Grant**

At the meeting of the Town Council held on 15<sup>th</sup> June, Members were in receipt of a request for a grant from Sherborne House Arts in support of their "Foreland" project. Members agreed that more information was required and asked if a representative of the Sherborne House Arts could attend the July meeting.

It was agreed to suspend Standing Orders to allow Ms Amanda Wallwork of Sherborne House Arts to speak.

Ms Wallwork explained the purpose of the Foreland project, highlighting that it is part of the cultural Olympiad and would put Sherborne on the map as an event inspired by the 2012 London Games and has been recognised by the Inspire Mark programme. The project will involve approximately 30 local young people who will walk specific routes between Sherborne and Weymouth, returning to a local workshop to produce art work inspired by the route and their experience.

Standing Orders were re-instated.

**RESOLVED: That a grant of £1,000 is awarded to Sherborne House Arts Foreland Project.****30.2 Accounts**

The following accounts had been received since the date of the last Meeting:-

**June 2009****\* Signed out of Committee**

<b>CHEQUE NO</b>			<b>AMOUNT</b>		
106658	Ron Darch & Sons Co Ltd		0.00	Cheque cancelled (see Chq 106723)	TPF
*106690	Atlas		92.00	Testing Alarms	MH
*106691	B & G Down	1,150.00		Tree Work at New Road Boundary	TPF
		201.25	1,351.25	Crown 2 trees Cemetery	Cem
*106692	Bradfords Building Supplies	63.92		Timber for Gas Box	MH
		60.73		Timber for Troughs at Allotments	Allot
		15.74	140.39	Fibreglass Cutter for Roof	WH
*106693	Castle Gardens	3.00		Gloves for Property Manager	Misc
		15.75		Decorative Bark for Flower Beds	PG
		32.05		Plants and Compost for Newland Gdns	OS
		170.06	220.86	Plants and Compost for Manor House	MH
*106694	Digby Hall & Library	24.00		Hire of Wingfield Room by TAG	Misc
		85.00	109.00	Room Hire for Sherborne in Bloom	Misc
*106695	Dorset County Council		86.24	Compensatory Added Years June 09	Admin
*106696	Lee Holmes		25.61	New Blades for Wessex Mower	VPM
*106697	Midwest Office Supplies		78.14	Transfer Kit for Printer	Admin
*106698	Mole Valley Farmers Ltd		81.59	Trough for Allotments & Linch Pins	Allot/VPM
*106699	Nildram		15.65	Monthly broadband service June/July09	Admin

**SHERBORNE TOWN COUNCIL**

**20<sup>th</sup> July 2009**

<b>CHEQUE NO</b>		<b>AMOUNT</b>			
*106700	Orange PCS	17.54		Monthly mobile phone costs	DH
		32.31	49.85	Monthly mobile phone costs	OS
*106701	Radarlux Radar Systems UK		136.71	New Battery for Speed Indicator Device	OS
*106702	R TC Safety Surfaces Ltd		586.50	Safety Surfacing	OS
*106703	Sage (UK) Limited		615.25	Sage Payroll Cover Annual Renewal	Admin
*106704	Screwfix Direct	13.74		Hinges & Padlock Gas Meter Cupboard	MH
		13.52		Protective Gloves	Misc
		24.45	51.71	Padlocks for new Water Tap	PG
*106705	South West Regional Board		287.50	Membership 2009-10	Admin
*106706	The Consortium	182.95		Various Cleaning & Consumables	MH
		129.98	312.93	Various Cleaning & Consumables	TPF
*106707	The Terrace Club		601.36	Flogas for Terrace Club	TPF
*106708	West Country Vending Serv Ltd		23.93	Water Bottles	MH
*106709	West Dorset District Council	1,006.00		NNDR Manor House (4 of 10)	MH
		69.00	1,075.00	Half Share Bungalow C/Tax (4 of 10)	TPF
*106710	W & S Recycling Services		101.15	Green Waste June 09	OS
*106711	Petty Cash		180.01	Reimburse petty cash	Per Inv
106712	Victim Support		100.00	Sec 137 Grant	Sec137
106713	Cruse Bereavement Care		200.00	Sec 137 Grant	Sec137
106714	Vitalise		200.00	Sec 137 Grant	Sec137
106715	Cancelled				
106716	Sherborne Douzelage		240.00	Sec 137 Grant	Sec137
106717	WRVS Lucheon Club		250.00	Sec 137 Grant	Sec137
106718	Sherborne Chamber of Trade		1,500.00	Sec 137 Grant	Sec137
106719	Abbey Decor		26.46	Blades, Grout, Ties & Hooks	DH/Misc/MH
106720	Bradfords Building Supplies Ltd		11.16	Cement for New Bin Abbey Close	Abbey
106721	Castle Gardens		233.98	Plants & Shrubs for Pageant Gardens	PG
106722	D A Services (Yeovil) Ltd	100.97		New Taps kitchen & Ladies Toilets	MH
		39.01		Repairs Toilet at Bungalow	TPF
		70.64		Repairs Ladies Toilets	MH
		529.00	739.62	New Standpipe at Pageant Gardens	PG
106723	Ron Darch & Sons Co Ltd		868.56	Re-issued Cheque (see Chq 106658)	TPF
106724	Door-wise Ltd		258.18	Reapirs to Automatic Door	MH
106725	Dorset County Council		86.24	Compensatory Added Years July 09	Admin
106726	Konica Minolta Bus Sol (UK) Ltd		48.56	Photocopies	Admin
106727	Midwest Office Supplies	17.97		Stationery	Misc
		124.13	142.10	Toner & Key Fobs	Admin/MH
106728	Viridor Waste (Somerset) Ltd		301.31	Skip June (2 lifts)	OS
106729	Sherborne Over Fifty's		100.00	Sec 137 Grant	Sec 137
<b>TOTAL</b>			<b>£11,528.80</b>		
<b>DIRECT DEBITS TO BE TAKEN</b>					
01.07.09	Fuel Network Limited	120.02		BP Fuel Card	VPM
08.07.09		44.00	164.02	BP Fuel Card	VPM
10.07.09	Aviva		985.03	Commercial Combined, 09/10	Admin
11.06.09	Aviva		274.38	Motor vehicle, 09/10 3rd instalment	VPM
13.07.09	Aviva		274.38	Motor vehicle, 09/10 4th instalment	VPM
25.06.09	Southern Electric		24.25	Pageant Gardens	PG
<b>STANDING ORDER</b>					
01.07.09	West Country Vending		12.21	Water cooler rental July	MH
<b>Total</b>			<b>£1,734.27</b>		

CHEQUE NO		AMOUNT	
<b>WAGES IMPREST ACCOUNT</b>			
*Internet	Net Salaries	19,133.45	Net salaries payable 26th June 09
*100885	HM Revenue & Customs	6,082.56	PAYE due June 09
*100886	Dorset County Council	4,672.63	Pension contributions June 09
*100887	Unison	15.81	Union subscriptions June 09
*100888	T&GWU	9.97	Union subscriptions June 09
<b>Total</b>		<b>£29,914.42</b>	
<b>DIGBY HALL &amp; LIBRARY</b>			
*100469	A J Supplies (Dorset) Ltd	32.20	Large Toilet Rolls
*100470	British Gas Business	86.02	Gas Usage
*100471	E B Marsh & Son Ltd	369.00	New Fridge
*100472	PHS Group Plc	242.21	Hygiene Contract 3 Months
*100473	Sherborne Town Council	494.50	Monthly rechargeable expenses
*100474	The Consortium	83.57	Various Cleaning Materials
100475	Accounts & Audit	169.52	Auditor Fee
100476	D A Services (Yeovil) Ltd	649.27	New Urinals Fitted to Gents Toilets
<b>Total</b>		<b>£2,126.29</b>	
<b>DIRECT DEBITS TO BE TAKEN</b>			
10.07.09	Aviva	161.80	Commercial combined 09/10 2nd instal
<b>Total</b>		<b>£161.80</b>	

**RESOLVED: That payment of the accounts as listed is confirmed:  
£11,528.80 and Direct Debits amounting £1,734.27 to from the Current Account.  
£29,914.42 from the Wages Imprest Account.  
£2,126.29 and Direct Debits amounting to £161.80 from the Digby Hall and Library  
Account.**

## 22.4 Bank Balances

### Reconciled Balances at Bank and In Hand As at 30<sup>th</sup> June 2009

#### Sherborne Town Council

Petty Cash Account		169.99
Wages Imprest		-10,280.97
Current Account		-2,018.56
Business Money Manager Account		64,211.29
Money Market Deposits		
<i>Principal</i>	<i>Rate</i>	<i>Maturing</i>
£290,000.00	0.30%	13.07.09
		290,000.00
<b>Total Town Council Accounts</b>		<b>£342,081.75</b>

#### Digby Hall & Library

Treasurer Account	3,032.99
Business Money Manager Account	5,000.00
<b>Total Digby Hall Accounts</b>	<b>£8,032.99</b>

**31. COUNCILLOR RESIGNATIONS**

Members were advised of the resignation of Councillors Clark and Waldron from the Town Council. The Mayor has written to both, thanking them for their service to the Council. The process to appoint two new councillors will be initiated by the Clerk.

**RESOLVED: To accept the resignation of Councillor Clark and Councillor Waldron.**

The meeting closed at 7.30 pm

.....  
Town Mayor