

SHERBORNE TOWN COUNCIL

At the monthly meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Sherborne, on **MONDAY 19th April 2010** at 7 pm

Present: Cllr M Boustead (Town Mayor)
Cllr J Smith (Deputy Town Mayor)

Councillors K Batten, S Cook, D Elliott, S Greene,
D Gurzynski, P Rhodes, K Pike and M Snowden

In attendance: Mrs V Todd (Town Clerk)
Mrs S Woodford (Minute Taker)

The Annual Parish Meeting had taken place at 6.30 pm during which a presentation was made by Mr Richard Hickman of the Sherborne Community Arts Centre Trust. Inspector Fry and Constable Andrews updated members on police matter,; Ms Jill Thornley gave a brief presentation on the Sherborne Credit Union, and questions and comments were welcomed from the general public.

116. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Andrews

117. MINUTES

The Minutes of the Meeting held on the 15th March 2010, having been circulated to the Members prior to the meeting, were taken as read, approved as a correct record and signed by the Town Mayor.

118. MAYOR'S ANNOUNCEMENTS

118.1 Minutes

- 118.1.1** DAPTC Annual General Meeting of the Larger Councils held on Friday 22nd January 2010.
- 118.1.2** Sherborne Area Partnership Steering Group held on Monday 8th February
- 118.1.3** Sherborne Station 150th Anniversary Celebrations held on 1st March 2010.
- 118.1.4** Friends of the Quarr held on 9th March 2010.
- 118.1.5** Sherborne Transport Action Group held on 18th March 2010.

118.2 Publications

- 118.2.1** Dorset Community Action - Community News Spring 2010.
- 118.2.2** Sherborne Chamber of Trade and Commerce - April 2010 Newsletter.

118.3 Tree Matters

- 118.3.1** **CA/10/00074** An application has been received for permission to fell 1 No. Plum tree. 2 Sunnyside Terrace.
- 118.3.2** **CA/10/00077** An application has been received for permission to fell 1 No Leyland Cypress tree. 41 Hound Street.
- 118.3.3** **CA/10/00090** An application has been received for permission to remove 5 limbs (approx. 15-20cm in diameter) of 1 No. Walnut tree which overhangs the Medical Centre car park. Orchard Cottage, 273 Long Street.

- 118.3.4** CA/10/00091 An application has been received for permission to cut back branches of 1 No. Yew tree to the fence line, which are overhanging the Medical Centre car park. Stuart Lodge, Long Street.
- 118.3.5** CA/10/00098 An application has been received for permission to reduce the crown of 1 No. Silver Wattle (*Acacia dealbata*) by half a metre. 1 Hill House, The Avenue.
- 118.3.6** TPO NO. 896 Trees at Richmond Green. Confirmation of that TPO 896 has been confirmed by West Dorset District Council on 6th April 2010.

118.4 Town Council Vacancy - Sherborne West Ward. As no request has been received to hold an election to fill the above vacancy, the matter will be dealt with by co-option.

118.5 Road Closure – revision to temporary road closure order.

Southern Gas Network encountered engineering difficulties which delayed completion of the lower section of Newlands. As a result they are unable to complete their works by 25th April 2010. It has been agreed that they will return on 19th April and close Newlands from the car park entrance to Higher Cheap Street for a period of up to 8 weeks, to complete the laying of the new main. It is also their intention to carry out the required commissioning and individual connection works at the same time.

119. DECLARATIONS OF INTEREST

119.1 Councillor Elliott declared an interest in Item 120, Plans Committee minutes, as a member of the WDDC Development Control Committee; he would take no part in any discussion on this item.

119.2 Councillor Smith declared an interest in item 126 as an ex-officio trustee S.C.A.C.T.

120. COMMITTEE MINUTES

The following Minutes were received:

Plans Committee – held on 6th April 2010

RESOLVED: The Plans Committee minutes are received and adopted.
On the proposition of Councillor Greene and seconded by Councillor Batten.

121. FINANCE AND RESOURCES

Presented by Portfolio Holder, Councillor Boustead.

121.1 Accounts

The following accounts had been received since the date of the last Meeting:-

March 2009

*** Signed out of Committee**

		Amount		
*Internet	Net Salaries	17,814.55	Net salaries payable 26th March 10	
*107085	HM Revenue & Customs	6,218.89	PAYE due March 10	
*107086	Dorset County Council	4,619.79	Pension contributions March 10	
*107087	Unison	9.70	Union subscriptions March 10	
*107088	T&GWU	10.96	Union subscriptions March 10	
*107089	ACE Fibreglass Mouldings	23.50	Filler for pond	PG
		3,789.38	Lining for pond	PG
*107090	A J Supplies (Dorset) Ltd	14.24	Cleaning equipment	OS
		38.54	Cleaning goods	TPF
*107091	A R Blaze	224.52	Repairs Gainsborough pavilion lights	TPF
*107092	M T Boustead	116.59	Mayoral Expenses	Admin
*107093	Bradfords Building Supplies Ltd	8.53	Gravel for pond	PG
		4.41	Chain for padlock Harbour Rd	Allot
		47.86	Sealant, cement & plumbing goods	TPF/OS
		137.75	Cuprinol, sand & cement for pond	PG
		64.00	Decorating materials Gainsborough Pav	TPF
		51.08	Downpipe & fixings Terrace Club	TPF
		50.53	Repair edging adventure playground	OS
		14.76	Repairs to gate	TPF
*107094	Brewers Garage Ltd	50.35	MOT for Vauxhall	VPM
*107095	BT Payment Services Ltd	63.30	Broadband	Admin
*107096	BTCV	423.00	Conservation work at The Quarr	OS
*107097	Castle Gardens	4.87	Fertiliser for roses	Cem
*107098	Castle Security Services UK Ltd	140.00	Manor House unlocking for March	MH
*107099	Midwest Office Supplies	41.10	Stationery	Admin
*107100	Orange PCS	17.63	Monthly mobile phone costs	DH
		51.11	Monthly mobile phone costs	OS

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*107101	Rigby Taylor Ltd		426.53	White lining	TPF
*107102	Sherborne Hire & Glass Centre		5.88	Hire drain rods for pond	PG
*107103	Sherborne Stone Ltd		88.13	Stone for pond	PG
*107104	Sherborne Turf Ltd		62.51	Turf & top soil	Cem
*107105	Ward & Company (Letters) Ltd		658.00	Plaques for railway celebrations	Misc
*107106	W & S Recycling Services		528.15	Green waste February 10	OS
*107107	Bristol Wessex Billing Services	725.23	1,108.38	Water half year Terrace Club & Store	TPF
		370.98		Water & sewerage half year	MH
		12.17		Water half year Paddock Gdns	Padd
*107108	Petty Cash		160.78	Reimburse petty cash	Per Inv
107109	Abbey Décor		23.41	Keys cut, towel rail & adhesive	TPF/MH
107100	Abel Alarm Company Ltd		101.05	Repairs to CCTV system	MH
107111	A J Supplies (Dorset) Ltd		28.20	Cleaning goods	MH
107112	Absolute Locksmiths & Security		41.12	Keys for allotments	Allot
107113	Atlas (UK) Security Services	94.00	361.90	Fire alarm testing	MH
		267.90		Cleaning contract March	MH
107114	Bradfords Building Supplies Ltd		15.15	Cement & sand for pond	
107115	D A Services (Yeovil) Ltd		56.68	Repair hot water system	41 New
107116	Davenport Western Ltd		238.55	Service brushcutters & blower	VPM
107117	DCC Pension Fund		86.24	Compensatory Added Years Apr 10	Admin
107118	Digby Hall & Library		24.52	TAG meeting	Misc
107119	Konica Minolta Business	130.53	178.61	Quarterly flat rate copier charges	Admin
		48.08		Photocopies	Admin
107120	Lee Holmes	1,258.69	1,288.38	Service machinery	VPM
		29.69		New belt for scarifier	VPM
107121	Midwest Office Supplies	89.79	144.39	Toner for printer	Admin
		54.60		Stationery	Admin
107122	N D Hardiman Haulage Ltd		139.41	Top soil	TPF
107123	PHS Group Plc		140.20	Hygiene Contract 1 year	TPF
107124	Post Office Ltd		185.00	Tax for Toyota	VPM
107125	Sherborne Area Partnership		5,000.00	Grant (1st part)	Misc
107126	South West in Bloom		40.00	Entry to South West competition	SIB
107127	The Cumbria Clck Co Ltd		270.25	Service Abbey clock	Abbey
107128	The Landscape Practice Ltd		1,266.51	Professional Services	Abbey
107129	Viridor Waste (Somerset) Ltd		457.67	Skips March (3 lifts)	OS
107130	West Country Vending Service		9.39	Water	MH
107131	Yarcombe Woodland Products		232.65	Wood for seat	OS
107132	YHC Hire Services Ltd		41.87	Hire security fencing for pond	PG
Total			£47,460.45		
DIRECT DEBITS					
24.03.10	Fuel Network Limited	161.01	205.78	BP fuel card	VPM
31.03.10		44.77		BP fuel card	VPM
12.04.10	Aviva		902.95	Commercial combined Sep 09-10	Admin
20.04.10	British Telecom		590.43	Quarterly account Main Service	Admin

29.03.10	Southern Electric	1,974.10		Electricity Manor House	MH
29.03.10		139.49		Electricity Cemetery Workshop	Cem
29.03.10		22.31		Electricity Paddock Gdns	Padd
29.03.10		55.48		Electricity Pageant Gdns	PG
15.04.10		62.58		Electricity Abbey Close	Abbey
24.04.10		111.90		Electricity workshop & car park	TPF
24.04.10		348.84		Electricity Gainsborough pavilion	TPF
24.04.10		116.21	2,830.91	Electricity Terrace Club	TPF
STANDING ORDER					
01.04.10	West Country Vending		12.48	Water cooler rental April	MH
Total			£4,542.55		
DIGBY HALL & LIBRARY					
*100535	ESP Productions		12.93	Repairs microphone	
*100536	PHS Group Plc		258.17	Hygiene contract	
*100537	Shelleys The Printer Ltd		199.75	Receipt books	
*100538	Sherborne Town Council		642.88	Monthly rechargeable expenses	
*100539	Bristol Wessex Billing Services		886.29	Water & sewerage half year	
100540	British Gas Business		692.39	Gas usage	
Total			£2,692.41		
DIRECT DEBITS					
12.04.10	Aviva		143.82	Commercial combined 09-10	
Total			£143.82		

RESOLVED: That payment of the accounts as listed is confirmed:

£47,460.45 and Direct Debits amounting to £4,542.55 from the Current Account.

£2,692.41 and Direct Debits amounting to £143.82 from the Digby Hall and Library Account.

121.2 Bank Balances

Reconciled Balances at Bank and In Hand As at 31st March 2010

Sherborne Town Council

Petty Cash Account 339.22

Wages Imprest 0.00

Current Account 842.90

Business Money Manager Account 48,462.24

Money Market Deposits

<i>Principal</i>	<i>Rate</i>	<i>Maturing</i>	
£210,000.00	0.25%	01.04.10	210,000.00

Total Town Council Accounts £259,644.36

Digby Hall & Library

Treasurer Account 3,630.07

Business Money Manager Account 8,000.00

Total Digby Hall Accounts £11,630.07

122. TREES

Councillor Pike gave a report on her involvement with the decision process on tree surgery in Sherborne. For the past three months she has visited each of the site for which permission for tree work has been sought and liaised with the West Dorset District Council Tree Officers. During that time several tree preservation orders have been made and some illegal pruning has been halted. Councillor Pike asked members to continue to be vigilant and search for sites for further tree planting.

123. 150th ANNIVERSARY CELEBRATIONS OF SHERBORNE RAILWAY

Councillor Smith ensured that members had a copy of the leaflet giving details of the Railway Anniversary and invited them to attend the event, preferably in Victorian costume. A screening of "Oh Mr Porter" will take place at the Powell Theatre in the evening of Saturday 8th May.

124. C.P.R.E.

As Council representative for the CPRE, Councillor Pike reported that she had attended two committee meetings and the AGM of the Sherborne and District Society. The society will have a stand at Sherborne Country Fair, where they will launch an innovative Power-Pack publicity venture. Councillor Pike reported that CPRE share the concerns of the Town Council regarding unnecessary and out-of-date notices being left about the town.

125. SKATE PARK

Members were in receipt of memo from the Rev J Triffit on behalf of Sherborne Skaters seeking the approval of the Town Council to the provision of a new state of the art skating centre of excellence. The existing skate park is nearing the end of its useful life and has been subjected to a good deal of vandalism over the years; a new park made of concrete would be comparatively vandal proof and would not require soundproofing, as a concrete surface is far less noisy. The new park should cost in the region of £180,000 including the design, building and signage; funding will be sought from various sources including Dorset Youth Opportunities Fund, National Lottery, Children in Need, Sport England and Sports Match.

RESOLVED: To support, in principle, the provision of a Skating Centre of Excellence at the site of the existing skate park.

126. LAND SOUTH OF PADDOCK GARDEN

Members were in receipt of a copy of a letter from SCACT regarding a small parcel of land belonging to the Town Council which is adjacent to the false gateway in the northern wall of the arts centre site. Having taken advice from Dorset County Council, and the architect and solicitor representing SCACT, the recommendation was that the land should be transferred to SCACT so that the Trust has unencumbered ownership of the whole site.

RESOLVED: To agree to the transfer of that section of land as described above, and owned by the Town Council, to the Sherborne Community Arts Centre Trust.

127. IDENTIFYING NEW SITES FOR AFFORDABLE HOUSING

Councillor Batten reported on an affordable housing event he attended with Councillor Greene on 21st October, 2009. A number of younger people attended the meeting, many of whom are unable to afford to buy a home unless provided through an affordable housing scheme. 20 potential sites were identified using mixture of local knowledge and the results of a West Dorset District Council Strategic Housing Land Availability Assessment survey. It was concluded that Sherborne has an

acute shortage of affordable housing for local people whose incomes are both above and below the average for this part of West Dorset. Until a project such as the proposed Barton Farm development takes place, the need for affordable housing will remain acute with no immediate solution in sight.

128. STAFF MATTERS
Annual Staff Review

Councillor Boustead advised members that he had received a letter of resignation from the Town Clerk; she will be with the Council until the end of July. The formal process to find a replacement will start as soon as possible.

EXEMPT BUSINESS -

RESOLVED: That in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960), the Public and Press be excluded from the meeting in view of the confidential nature of the business to be discussed, within the meaning of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Action 1972.

Councillor Gurzynski presented a report on the recent staff annual appraisals that she had conducted with the Clerk.

RESOLVED: The staff report with recommendations is received and agreed, a copy of which is kept in the staff file.

The meeting closed at 8.50 pm

.....Town Mayor