

SHERBORNE TOWN COUNCIL

At the monthly meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Sherborne, on MONDAY 19th JANUARY 2009 at 7 pm

Present: Mr D Elliott (Town Mayor)
Mr M Boustead (Deputy Town Mayor)

Mesdames S Cook, S Greene, D Gurzynski, J Smith, M Snowden
and Mr V Clark

In attendance: Mrs V Todd (Town Clerk)
Mrs S Woodford (Minute Taker)

The Public Forum had taken place at 6.45 pm during which questions and comments were welcomed from the general public and Constable O'Donnell updated members on police matters.

94. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Pike and Batten.

95. MINUTES

The Minutes of the monthly meeting held on 15th December having been circulated to the Members prior to the meeting, were taken as read, approved as a correct record and signed by the Town Mayor.

96. MAYOR'S ANNOUNCEMENTS

96.1 Agendas

The following agendas have been received:

96.1.1 Annual General Meeting of DAPTC Town and Larger Councils
23rd January 2009, Cricket Pavilion, Dorchester.

96.1.2 First Annual General Meeting of the West Dorset Hydropower Group on
6th March 2009 in the Beaminster Public Hall.

96.2 Minutes

The following Minutes have been received:

96.2.1 DAPTC Annual General Meeting of Central Area Committee held on
7th October 2008.

96.2.2 DAPTC Town and Larger Councils held on 24th October 2008

96.2.3 DAPTC Annual General Meeting on 1st November 2008

96.2.4 Sherborne Area Partnership Steering Group held on 10th November 2008

96.2.5 Sherborne Transport Action Group 11th December 2008

96.3 Publications

The Clerk has copies of the following:

96.3.1 Sherborne Area Over 50's Group, The Grapevine, Issue 02, November 2008.

96.3.2 DAPTC Chief Executive's Circular 01/09 .

96.3.3 DCC Audit and Scrutiny Committee Annual Report 2008

96.3.4 NHS West Dorset Health Profile 2008

96.3.5 Sherborne Douzelage Newsletter, January 2009

96.3.6 WDDC Corporate Performance Plan 2008

96.4 Trees

96.4.1. CA/08/00345 To fell 1 No. Weeping Pear tree at Nortons, The Avenue.

96.4.2. CA/08/00359 To pollard 1 No. multi-stemmed Sycamore to 6-8ft at Coombe Terrace, 9 Coombe.

96.4.3 CA/08/00360 To reduce 1 No. Silver Birch tree by 10-15% overall; and to reduce 1 No. Whitebeam by 10% overall at land adjacent to Manor Court.

96.5 Temporary Road Closures

96.5.1 To close the A30 between Bristol Road and Harbour Way for the period of 5 days from 19th January to 24th February 2009 for carriageway resurfacing. Diversion route in place.

97. DECLARATIONS OF INTEREST

97.1 Councillor Elliott declared an interest in Item 98 Plans Committee minutes, as a member of the WDDC Development Control Committee; he would take no part in any discussion on these items.

98. COMMITTEE MINUTES

The following Minutes were received:

Plans Committee – held on 12th January 2009

RESOLVED: The Minutes are received and adopted.

On the proposition of Councillor Greene and seconded by Councillor Gurzynski.

99. PROPOSED UPGRADE OF MOBILE PHONE EQUIPMENT

It was agreed to suspend Standing Orders to allow Ms Johnson of Telefonica O2 UK Ltd to speak. Ms Johnson outlined the current proposal to upgrade the existing mast at the Fire Station. The antenna will be upgraded to enable it to support 3rd generation mobile phones, but the mast pole will remain the same size. O2 rely on the World Health Organisation and the Health Protection Agency to advise them on health issues relating to radiation and safety, and these bodies recommend specific distances for the safety of schools and residential premises etc. Every mast is subject to an audit by the Ofcom monitor, the Independent Expert Group on Mobile Phones (IEGMP), and has to comply with the International Commission on Non-Ionizing Radiation Protection (ICNIRP). Ms Johnson gave assurance that the emissions from the fire station O2 mast are, and will continue to be, well within the limitations set by these bodies and should cause no problems to neighbouring properties or local schools. The Mayor thanked Ms Johnson

Standing Orders were reinstated.

100. FINANCE AND RESOURCES

Presented by Portfolio Holder, Councillor Boustead.

100.1 Various Rent Reviews

Members were in receipt of recommended rent reviews for the Terrace Clubhouse and Rooms 13 and 15 in the Manor House.

RESOLVED: To agree to the rent increases recommended.

100.2 Pageant 1905 Fund

The balance of the funds is currently £2,251.17.

RESOLVED: To transfer £2,000 from the Pageant 1905 Fund to the Town Council for the ongoing refurbishment of the Pageant Gardens.

100.3 Sherborne Area Partnership

The Area Partnership was asked to research, collate and present a report on the state of the road and traffic signs around Sherborne with the aim of providing evidence of redundant or duplicated signs, etc. Richard Stubbs of the Dorset County Council Highways Department will help with the project and further assistance is sought from a member of the Town Council. Assistance with funding to cover the cost of photographs, printing, report and binding was also requested.

RESOLVED: To agree to fund the projected costs of £130. To appoint Cllr Snowden to assist with the project.

100.4 Accounts

The following accounts had been received since the date of the last Meeting:-

December 2008		*Signed out of Committee	
CHQ NO		AMOUNT	
*106437	The Crown	785.55	Staff Christmas dinner (Council £596)
*106438	Nildram	15.65	Monthly broadband fee
*106439	Post Office Ltd	180.00	Road Fund licence Volkswagen truck
*106440	Mrs S Woodford	134.01	Reimburse expenses
*106441	Abbey Décor	10.71	Fluorescent tubes
*106442	ACE Fibreglass Mouldings	120.75	Repair planter, Cheap Street
*106443	AR Blaze	623.06	Trace fault, repair Abbey floodlights
*106444	Atlas (UK) Security Services Ltd	92.00	Weekly fire alarm/emergency lights test
*106445	Avoncrop Amenity Products Limited	203.24	Cleanmax mosskiller
*106446	B & G Down	431.25	Grind out row of stumps at tennis courts
*106447	BDO Stoy Hayward	2291.25	Replace stopped cheque (missing in post)
*106448	Bradfords Building Supplies Limited	25.07	High-viz jacket
		68.70	Timber, concrete blocks
		201.61	Slotted fence posts, postmix
*106449	Brandon Hire plc	270.61	Hire pressure washer & reservoir
*106450	Brewers Garage Ltd	231.95	Service/MOT Volkswagen pick-up
*106451	Cash	133.78	Reimburse December petty cash expenses
*106452	Castle Gardens	6.75	Tree stake
		40.50	Primroses and heathers
*106453	Christopher Phillips	151.32	Repair leaded lights
*106454	Citizens Advice Bureau	7000.00	Replace stopped cheque (missing)
*106455	DA Services (Yeovil) Ltd	59.63	Replace shower push button valve
*106456	Davenport Western Limited	458.85	Purchase mini cement mixer
*106457	Digby Hall and Library	27.40	Room hire charged to TAG grant previously voted
*106458	Dorset County Council	174.03	Compensatory Added Years Service costs
*106459	Fire Safety & Security Limited	58.65	Dry Powder 1Kg fire extinguishers for vehicles
*106460	Highwood	18.69	High visibility jacket
*106461	Laser Life	143.75	Repair Colour Laserjet printer
*106462	Lee Holmes	725.29	Service 6 machines, and replace 2 batteries
*106463	Lillington Plant & Construction Ltd	2862.81	Remove & dispose of soil, concreting work
*106464	Mole Valley Farmers Ltd	24.24	Eyewash solution
		17.26	Brushes for boot cleaners
		62.66	Fence stakes, wire
*106465	Orange PCS	17.37	Monthly mobile phone costs
		32.20	Monthly mobile phone costs
*106466	Screwfix Direct	67.49	First aid kit refills
		92.36	Builders hand tools & lubricants
		28.32	Draught excluders
*106467	Shelleys the Printers	81.19	Cemetery memorial permits (two books)
*106468	Sherborne Science Café	250.00	Grant S137 re digital projector
*106469	The Society of Local Council Clerks	253.00	Annual subscription 2009

CHO NO			AMOUNT		
*106470	The Terrace Club		909.12	Reimburse FloGas invoices Feb/Oct 08	TPF
*106471	Viridor Waste (Somerset) Limited		272.83	Skip hire, lifts November	OS
*106472	W & S Recycling		752.52	Waste disposal November and December 08	OS
106473	King UK Limited	8.14	81.71	Cleaning materials	DH
		73.57		Cleaning materials	TPF
106474	Westcup		15.88	Water supplied December plus deposit adjustment	MH
Total			£20,505.01		
DIRECT DEBITS TO BE TAKEN					
18.01.09	British Telecommunications plc		485.51	Quarterly account Main Service	Admin
17.12.08	Fuel Network Limited	37.55	170.27	BP fuel card to 05.12.08	VPM
31.12.08		132.72		BP fuel card to 18.12.08	VPM
12.01.09	Norwich Union	852.74	1091.90	Commercial Combined, 08/09 9th instalment	Admin
13.01.09		239.16		Motor vehicle, 08/09 9th instalment	VPM
29.12.08	Southern Electric	50.77	910.98	Quarterly supply	PG
29.12.08		798.73		Quarterly supply (three meters)	TPF
10.01.09		61.48		Unmetered supply to floodlights	Abb Cl
St Order	West Country Vending		11.95	Water cooler rental	MH
1st mnthly					
Total			£2,670.61		
WAGES IMPREST ACCOUNT					
*Internet	Net Salaries		18351.90	Net salaries payable 19th December 08	
*100860	HM Revenue & Customs		6009.92	PAYE due M9 December 08	
*100861	Dorset County Council		4563.47	Pension contributions December 08	
*100862	T&GWU		9.97	Union subscriptions December 08	
*100863	Unison		15.81	Union subscriptions December 08	
*100864	MW Clark		26.40	Adjustment to net pay on leaving	
Total			£28,977.47		
DIGBY HALL & LIBRARY					
*100424	British Gas Business		1126.85	Gas usage	
*100425	Connaught Compliance Gas Services Ltd		192.37	Renewal annual cooker maintenance contract	
*100426	ESP Lighting		89.36	Spare 500W halogen lamps	
*100427	ESP Audio		80.91	Repair radio microphone	
*100428	King UK Limited		280.20	Cleaning materials	
*100429	Sherborne Town Council	1685.50	2935.50	Monthly expenses rechargeable	
		1250.00		Quarterly management fee	
Total			£4,705.19		
DIRECT DEBITS TO BE TAKEN					
12.01.09	Norwich Union		163.72	Commercial combined (instalment 7 of 9)	
Total			£163.72		

RESOLVED: That payment of the accounts as listed is confirmed:
£20,505.01 and Direct Debits amounting to **£2,670.61** from the Current Account .
£28,977.47 from the Wages Imprest Account.
£4,705.19 and Direct Debits amounting to **£163.72** from the Digby Hall and Library Account.

100.5 Bank Balances**Balances at Bank and In Hand
As at 31st December 2008****Sherborne Town Council**

Petty Cash Account			350.00
Wages Imprest			500.00
Current Account			500.00
Business Money Manager Account			68,466.16
Money Market Deposits			
<i>Principal</i>	<i>Rate</i>	<i>Maturing</i>	
£50,000.00	1.00%	12.01.09	
£200,000.00	2.25%	11.02.09	£250,000.00
Total Town Council Accounts			£319,816.16

Digby Hall & Library

Current Account			1,188.94
Business Money Manager Account			6,900.00
Total Digby Hall Accounts			£8,088.94

101. REPRESENTATIVES ON OTHER BODIES

Artslink are seeking a Council Member to be appointed to the Artslink Council of Management in place of Cllr Pike who has been unable to attend.

RESOLVED: To appoint Councillor Cook as representative on the Artslink Council of Management.

102. PAULOS CIRCUS AMERICANO

A request has been received from the Paulos Circus Americano to hold their Circus on the Terrace Playing Fields on 14th, 15th, 16th and 17th of May 2009. The circus does not involve animals, they are insured to £5 million in public liability and can provide references. It was suggested that they should be advised where to advertise locally.

RESOLVED: To agree to the use of the Terrace Playing Fields by Paulos Circus Americano on the same terms and conditions as used previously.

The meeting closed at 7.55 pm.

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Town Mayor