

SHERBORNE TOWN COUNCIL

At the monthly meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Sherborne, on MONDAY 15th September 2008 at 7 pm

Present: Mr D Elliott (Town Mayor)
Mr M Boustead (Deputy Town Mayor)

Mesdames D Gurzynski, J Smith and M Snowden
Messrs K Batten, V Clark, S Clayton and M Waldron

In attendance: Mrs V Todd (Town Clerk)
Mrs S Woodford (Minute Taker)

The Public Forum had taken place at 6.45 pm during which questions and comments were welcomed from the general public and PC O'Donnell updated members on police matters.

48. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Greene and Pike

49. MINUTES

The Minutes of the meeting held on 18th August, having been circulated to the Members prior to the meeting, were taken as read, approved as a correct record and signed by the Town Mayor.

50. MAYOR'S ANNOUNCEMENTS

50.1 Agendas

The following Agenda has been received:

50.1.1 Sherborne Transport Action Group, Thursday 18 September 2008.

50.2 Publications

The Clerk has copies of the following:

50.2.1 Dorset Association of Parish and Town Councils Chief Executive's Circular 12/08

51. DECLARATIONS OF INTEREST

51.1 Councillor Elliott declared an interest in Item 52, Plans Committee minutes, as a member of the WDDC Development Control Committee; he would take no part in any discussion on this item.

52. COMMITTEE MINUTES

The following Minutes were received:

Plans Committee – held on 1st September 2008.

RESOLVED: The Minutes are received and adopted.

On the proposition of Councillor Clark and seconded by Councillor Gurzynski.

53. FINANCE AND RESOURCES

Presented by Portfolio Holder, Councillor Boustead.

53.1 Grant Aid – Ironman 2009

Ironman UK have written to the Council expressing concern about the 250% increase in venue costs over the last 18 months and they are seeking financial assistance to enable them to meet this hire fee and continue to hold Ironman in Sherborne. Members agreed that Ironman brings many benefits to Sherborne and every effort should be made to ensure it remains in the town.

RESOLVED: To arrange a meeting with Dorset County Council, West Dorset District Council, Ironman UK and the Town Council to discuss the impact Ironman has on the community and the costs involved.

53.2 Accounts

The following accounts had been received since the date of the last Meeting:-

<u>August 2008</u>		<u>*Signed out of Committee</u>		
<u>CHQ NO</u>		<u>AMOUNT</u>		
*106257	NILDRAM	15.99	Monthly broadband fee	Admin
*106258	Westaff (UK) Ltd	233.31	Caretaking w/e 10.08.08	MH
*106259	Westaff (UK) Ltd	219.58	Caretaking w/e 17.08.08	MH
*106260	Mole Valley Farmers Ltd	32.00	Safety boots	Misc
*106261	Westaff (UK) Ltd	192.14	Caretaking w/e 24.08.08	MH
*106262	Cash	218.58	Petty cash reimbursement Aug	Various
*106263	Westaff (UK) Ltd	96.07	Caretaking w/e 31.08.08	MH
106264	Abbey Décor	25.11	Brushes, keys, lamps, starters, tape	DH
106265	Abel Alarm Company Ltd	675.34	Annual support fire & intruder alarms	MH
106266	ACE Fibreglass Mouldings	381.88	Make & fit two framing plaques	OS-Quarr
106267	Alpha Signs & Graphics UK Limited	587.50	Suite of signs for Sherborne in Bloom	Misc
106268	AR Blaze	61.69	Replace water-damaged floodlight	TPF
106269	ATS Euromaster Limited	8.21	Replacement inner tube Wessex mower	VPM
106270	Bonhams	176.25	Valuation fee Manor House contents	Admin
106271	Bradford's Building Supplies Ltd	23.50	100 mt measuring tape	TPF
		24.09	Sheet 12mm plywood	OS-Skatep
		47.59		
106272	C Brewer & Sons Ltd	130.12	Cuprinol Extra Deep Base	WH
106273	Castle Gardens	15.00	Heavy duty gloves	OS
		13.50	28.50	Tree stakes

CHQ NO			AMOUNT		
106274	Cornwall & Devon Media		354.03	Councillor vacancy advertising	Admin
106275	Davenport	35.13	207.62	Regrind hedgetrimmer blades	OS
	Western Limited	172.49		New hedgetrimmer blades, edge shears, pull starts	VPM
106276	Dorset County Council		100.26	Compensatory Added Years Service costs	Admin
106277	Equilift Ltd		693.25	Annual service contract	MH
106278	Express Motor Parts Ltd		30.86	Bulk hand cleaner	OS
106279	ND Hardiman Haulage Ltd		139.41	Topsoil	TPF
106280	Lee Holmes	110.09	216.53	New battery for Kubota tractor	VPM
		106.44		New mower 50 hr service	VPM
106281	HSBC Invoice Finance (UK) Ltd		2040.75	Replacement litter bins	OS/PG/TPF
106282	Mid West Office Supplies	59.40	143.12	Stationery	Admin
		83.72		Sherborne in Bloom portfolio work	Adm. -SAP
106283	Mole Valley Farmers Ltd		50.65	Roundup Biactive Agri	OS
106284	Orange PCS	17.81	51.06	Monthly mobile phone costs	DH
		33.25		Monthly mobile phone costs	OS
106285	Brady Corp. Ltd T/a Signs & Labels	37.31	152.10	Hi viz yellow waterproof	OS
		114.79		20 litre Jerricans & spouts	VPM
106286	Screwfix Direct		42.67	Two inch plane, nitrile gloves	OS
106287	SITA UK Limited		145.72	Green waste disposal 14.08.08	OS
106288	Bristol Wessex Billing Services Ltd	110.82	202.35	Half-yearly supply Gainsborough Bungalow	TPF
		91.53		Half year unmetered supply	TPF
106289	West Dorset District Council	416.00	1440.00	NNDR 2nd Half year	Cem
65.00		Share Council Tax re Bungalow (Oct instal.)		TPF	
959.00		NNDR (Oct instal.)		MH	
106290	Westcup		7.99	Water supplied August less deposit refunds	MH
106291	Trustees of the Wingfield Digby Settled Estate	1.00	1.75	Right of fire escape route over 234 gravel pits	WH
		0.50		Bus shelter & seats Digby Road	Misc
		0.25		Two seats Purlieu Field	OS
106292	YHC Hire Services Ltd		432.40	Hire of Bendford TV800 vibrating roller (Aug)	TPF
			£9,582.38		
DIRECT DEBITS TO BE TAKEN					
20.08.08	Fuel	78.06	363.41	BP fuel card 14.08.08	VPM
27.08.08	Network	109.93		BP fuel card 20.08.08	VPM
10.09.08	Limited	175.42		BP fuel card 31.08.08	VPM
10.09.08	Norwich Union	852.74	1091.99	Commercial Combined, 08/09 6th instalment	Admin
10.09.08		239.25		Motor vehicle, 08/09 6th instalment	VPM
S Order 1st mnthly	West Country Vending		12.47	Water cooler rental	MH
Total			£1,467.87		

<u>CHQ NO</u>		<u>AMOUNT</u>	
WAGES IMPREST ACCOUNT			
*Internet	Net Salaries	17144.59	Net salaries payable 26th August 08
*100841	HM Revenue & Customs	5772.94	PAYE due M5 August 08
*100842	Dorset County Council	4808.98	Pension contributions August 08
*100843	T&GWU	9.97	Union subscriptions August 08
*100844	Unison	16.30	Union subscriptions August 08
	Total	£27,752.78	
DIGBY HALL & LIBRARY			
*100389	Absolute Locksmiths & Security	169.50	Supply & fit replacement front door locks
*100390	EB Marsh & Son Ltd	179.00	Dyson DC14i vacuum cleaner
100391	Abel Alarm Company Ltd	145.11	Annual fire alarm support charge
100392	Sherborne Town Council	1902.49	Monthly expenses rechargeable
100393	britannia catering sales ltd	32.47	Large kettle (2.3 litre)
	Total	£2,428.57	
DIRECT DEBITS TO BE TAKEN			
10.09.08	Norwich Union	163.72	Commercial combined (instalment 3 of 9)
		£163.72	

RESOLVED: That payment of the accounts as listed is confirmed:

**£9,582.38 and Direct Debits amounting to £1,467.87 from the Current Account .
£27,752.58 from the Wages Imprest Account.**

£2,428.57 and Direct Debits amounting to £163.72 from the Digby Hall and Library Account.

53.3 Bank Balances

**Balances at Bank and In Hand
As at 31st August 2008**

Sherborne Town Council

Petty Cash Account		350.00
Wages Imprest		500.00
Current Account		500.00
Business Money Manager Account		64,572.40
Money Market Deposits		
<i>Principal</i>	<i>Rate</i>	<i>Maturing</i>
£120,000.00	4.34%	11.11.08
£250,000.00	4.70%	12.08.08
		220,000.00
Total Town Council Accounts		£285,922.40

Digby Hall & Library

Current Account		1,068.72
Business Money Manager Account		6,137.57
Total Digby Hall Accounts		£7,206.29

54.1 Terrace Playing Fields – Groundsman’s Bungalow

Councillor Boustead informed Members that the Groundsman’s Bungalow is in need exterior renovations with the replacement of windows, doors and gutters. The necessary funds are available within the budgets.

RESOLVED: To approve the exterior renovation of the Groundsman’s Bungalow.

55. DIGITAL TV

Councillor Smith updated members on the progress of the switchover from Terrestrial to Digital TV. Sherborne is scheduled for switchover in two stages, BBC 2 terrestrial will be switched on 6th May and the remaining channels will be switched on the 20th May. The signal strength will be increased by 20%, but all terrestrial receivers will need retuning. A Digital Outreach group has been set up to work with community and voluntary organisations offering support where needed and a Good Neighbour Pack will be issued to all Parish and Town Councils. A recycling scheme is being developed whereby old discarded receivers are tested and passed on to those unable to afford new equipment. New planning guidance is being prepared on the siting of aerials and satellite dishes in conservation areas and on listed buildings. Councillor Smith was thanked for keeping members informed of the timetable.

56. PLANNING APPLICATION

1/D/2008/1536 - Reprofiting of existing agricultural land to reinstate an old quarry and improve its agricultural efficiency, productivity and safety. Old Quarry adjacent to B3145, Townsend Farm, Poyntington.

Councillor Clark informed members that DCC as the County Planning Authority is seeking the view of the Town Council on the above application, although it is in the parish of Poyntington. There is concern that the provision of this landfill site will result in an excess of heavy lorries carrying stone and sub-soil from the Barton Farm area, travelling on the A30 through Sherborne and out along Bristol Road to the site.

RESOLVED: To reply to the County Planning authority expressing the Council’s concern about the potential for an increase in heavy traffic through Sherborne, over a period of up to 15 years, should this application be granted.

57. TRAFFIC MATTERS

Councillor Elliott reported on a recent meeting with Dorset County Council on the provision of barriers for Cheap Street during the hours of pedestrianisation. After consideration of various types of bollard, the recommendation is for a bollard with a steel centre, with a polythene/plastic coating. These would be in keeping with the existing and would be secured into sockets embedded in the ground, these will be padlocked and the emergency services etc will be given keys. There will be two at the top of Cheap Street, one at Abbey Road and one in Hound Street. The possibility of creating a loading bay is being considered for the lower end of Cheap Street.

RESOLVED: To approve the provision of the bollards, as described, for use during hours of pedestrianisation in Cheap Street.

58. DRAFT REGIONAL SPATIAL STRATEGY FOR SOUTH WEST

Councillor Smith has studied the proposed changes to the Regional Spatial Strategy and produced a brief report with recommendations. Members agreed that there is limited scope for growth in Sherborne because of the floodplain and natural boundary constraints. They agreed that any growth on the eastern side of Yeovil would result in increased traffic levels in Sherborne and did not wish to see any development in the “strategic gap” between the two towns. They supported the proposed target of 35% of all development being affordable housing but expressed concern at the weakening of standards for sustainable development suggesting that all new housing should be built to BREEAM Level 4. Councillor Smith was thanked for her input.

RESOLVED: To approve the comments as prepared by Councillor Smith and send them to the Government Office of the South West.

The meeting closed at 8.15 pm.

.....
Town Mayor