

SHERBORNE TOWN COUNCIL

At a Special Meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Newland, Sherborne, on **MONDAY 24th MAY 2010** at 7 p.m.

Present: Cllr J Smith (Town Mayor)
Cllr D Gurzynski (Deputy Town Mayor)

Cllrs J Andrews, K Batten, M Boustead, S Cook, D Elliott,
S Greene and K Pike

In attendance: Mrs V Todd (Town Clerk).

The Public Forum had taken place at 6.45pm during which questions and comments were welcomed from the general public. Constable Andrews updated members on recent police matters.

7. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Rhodes and Snowden.

8. MAYOR'S ANNOUNCEMENTS

8.1 Agendas

The following Agendas have been received:

8.1.1 DORBAG Executive Committee meeting on 11th June 2010.

8.1.2 Sherborne Transport Action Group meeting on 17th June 2010.

8.2 Minutes

8.2.1 Sherborne Environment Forum meeting held on 27th April 2010.

8.3 Publications

8.3.1 Magna Messenger – Summer 2010 Newsletter

8.3.2 Brainwaves - Spring 2010 Magazine

8.3.3 South Western Ambulance Service NHS – Edition 11 Spring 2010

8.3.4 Gryphon – Spring 2010.

8.3.5 Dorset Local Access Annual report 2008/9.

8.3.6 WDDC Supplementary Planning Document, Planning Obligations Guidelines – Adopted February 2010.

8.4 Trees

8.4.1 CA.10/00121 An application has been received for permission to crown lift 1 No. Yew tree to 4m from ground level and shorten back limbs overhanging the Medical Centre car park by a maximum of 1.5m. Stuart Lodge, Long Street

8.4.2 CA/10/00122 An application has been received for permission to reduce the spread of 1 No. Walnut tree on the east and south sides which overhang the Medical Centre car park by 2.5-3m and blend them in with the remaining canopy, remove deadwood and crossing branches. Orchard Cottage, 273 Long Street.

8.4.3 CA/10/00077 Consent has been given to fell 1 No Leyland Cypress tree. 41 Hound Street.

8.4.4 CA/10/00074 Consent has been given to fell 1 No. Plum tree. 2 Sunnyside Terrace.

- 8.4.5 CA/10/00090** An Application to remove 5 limbs (approx. 15-20cm in diameter) of 1 No. Walnut tree which overhang the Medical Centre car park. Orchard Cottage, 273 Long Street has been withdrawn.

9. DECLARATIONS OF INTEREST

- 9.1** Councillor Elliott declared an interest in Item 12 as a member of West Dorset District Council Development Control Committee. He would take no part in any discussion on this item.

10. PORTFOLIO HOLDERS, CHAIRMEN AND DEPUTIES

Members considered current holders and deputies.

RESOLVED: The following Councillors are elected.

<u>FINANCE & RESOURCES</u>	Portfolio Holder	-Cllr Boustead
	Deputy	-Cllr Smith
<u>PROPERTIES</u>	Portfolio Holder	-Cllr Snowden
	Deputy	-Cllr Pike
<u>PLAYING FIELDS & RECREATION AREAS</u>	Portfolio Holder	-Cllr Gurzynski
	Deputy	-Cllr Andrews
<u>STAFF MATTERS</u>	Portfolio Holder	-Cllr Gurzynski
<u>PLANS</u>	Chairman	-Cllr Greene
10 Members	Deputy	-Cllr Smith
(Excluding Councillors Snowden and Elliott)		

11. REPRESENTATIVES ON OTHER BODIES

Members had been circulated with a list of 'Other Bodies' on which the Town Council is represented, and were asked to consider on which they would like to serve.

RESOLVED: That the following Members will represent the Town Council on the various 'Other Bodies':-

<u>Organisation</u>		<u>Representative 2010/2011</u>
Dorset Association of Parish & Town Councils (Central Area Committee)	-	Cllr Smith
Dorset Association of Parish & Town Councils – Larger Councils Committee (usually the current Town Mayor)	-	Cllr Smith Cllr Gurzynski
Rights of Way – Footpaths Liaison Officer	-	Cllr Greene
County Primary School (4 year term)	-	Cllr Gurzynski
Public Transport (DCC)	-	Cllr Greene
Gryphon Leisure Centre Management Committee	-	Cllr Rhodes
Dorset County Council Ancient		

<u>Organisation</u>		<u>Representative 2010/2011</u>
Monuments Liaison Officer	-	Cllr Pike
Tree Liaison Officer	-	Cllr Elliott
Sherborne Area Youth Centre Management Comm.	-	Cllr Gurzynski
Sherborne Parochial Charities (4 members)	-	Cllrs Batten, Elliott, Smith & Snowden
Sherborne & District Society (CPRE) (usually Chairman of Plans)	-	Cllr Pike
Sherborne Senior Lunch Club	-	Cllr Batten
Sherborne Community Arts Centre Trust (ex officio Deputy Mayor)	-	Cllr Gurzynski
Sherborne Arts Link	-	Cllr Cook
Sherborne Foundation Governors (2 members 4 year term)	-	Cllr Boustead Cllr Elliott
Sherborne CAB Management Committee	-	Cllr Cook
Sherborne Douzelage (2 members)	-	Cllr Smith (ex officio) Cllr Rhodes
Sherborne Area Partnership Steering Group (2) Chairman & Treasurer	- -	Chairman – Cllr Greene Treasurer – Cllr Smith
Friends of Sherborne Learning Centre Management Group	-	Cllr Smith
Friends of the Yeatman Hospital	-	Cllr Snowden
Friends of the Quarr	-	Cllr Smith
The Rendezvous Executive Management Committee	-	Cllr Andrews Cllr Gurzynski
DORBAG	-	Cllr Smith
Chamber of Trade	-	Cllr Cook
Waste Management	-	Cllr Greene

12. COMMITTEE MINUTES

The following Minutes were received:

Plans Committee – held on 4th May 2010.

RESOLVED: That the Minutes be received and adopted.

On the proposition of Cllr Greene and seconded by Cllr Batten.

13. FINANCE & RESOURCES

Presented by Portfolio Holder Councillor Boustead.

13.1 Accounts

The following accounts had been received since the date of the last meeting:

April 2010

Signed out of Committee

<u>CHEQUE NO</u>	<u>AMOUNT</u>		
*107133	A Purnell	200.00	Prize SCACT logo competition Misc
*107134	Mobile Windscreens	164.69	Repairs windscreen OS
*Internet	Net Salaries	17,695.79	Net salaries payable 26th April 10
*107135	HM Revenue & Customs	5,869.87	PAYE due April 10
*107136	Dorset County Council	4,696.70	Pension contributions April 10
*107137	Unison	9.70	Union subscriptions April 10
*107138	T&GWU	10.96	Union subscriptions April 10
*107139	A J Supplies (Dorset) Ltd	17.63	Cleaning goods MH
*107140	Blade Amenity (Redd Factors)	141.42	Organic fertliiser TPF
		177.75	Grass Seed for cricket TPF
*107141	Bradford's Building Supplies Ltd	61.48	Paint for Gainborough pav & cemetery TPF/Cem
*107142	Castle Gardens	483.80	Plants for butterfly bed & pond area PG
*107143	D.A.P.T.C.	921.38	Annual subscription Admin
*107144	Dyno-Rod (Mrs D Muir)	198.58	Unblock drain 41 New
*107145	E.ON	1,439.30	Gas quarterly MH
*107146	G L Jones Playgrounds Ltd	354.28	Swing seats for play equipment OS
*107147	Midwest Office Supplies	24.08	Name badges SIB
		155.03	Stationery & printer toners Admin
*107148	Misco (S Woodford)	115.13	Mono printer Admin
*107149	Mole Valley Farmers Ltd	48.06	Netting wire & staple gun for pond PG
*107150	Northcliffe Media Ltd	68.60	Advert cleaner Admin
*107151	OCS Group UK Ltd	58.66	Hygiene contract one year MH
*107152	Orange PCS	17.63	Monthly mobile phone costs DH
		51.91	Monthly mobile phone costs OS
*107153	Park Circus Ltd	117.50	Film for railway 150th celebration Misc
*107154	Remous Ltd	394.00	Leaflet for railway 150th celebration Misc
*107155	Shelleys the Printer Ltd	87.66	Invitations Annual Meeting Admin
*107156	Sherborne Town Football Club	4,000.00	Loan towards building costs Admin
*107157	Sherborne Turf Ltd	115.74	Topsoil & soil conditioner for pond PG
		25.56	Turf for The Quarr OS
*107158	Sherborne Window Cleaning	62.28	Window cleaner MH
*107159	Viridor Waste (Somerset) Ltd	21.17	Green waste compost Padd
		21.97	Green waste compost PG

SPECIAL MEETING

24th May 2010

CHEQUE NO		AMOUNT		
*107160	West Country Vending Service	38.49	Water	MH
*107161	Petty Cash	243.88	Reimburse petty cash	Per Inv
*107162	Kays Kitchen	1,394.00	Buffet Mayor Making	Admin
107163	Abel Alarm Company Ltd	36.13	Call out to alarm at Gainsborough Pav	TPF
107164	ACE Fibreglass Mouldings	88.13	Repairs play equipment & padlock	OS/Allot
107165	A J Supplies (Dorset) Ltd	62.28	Cleaning goods	OS/MH
107166	A R Blaze	52.88	Repairs to pond pump	PG
107167	Atlas (UK) Security Services	117.50	Fire alarm testing April	MH
		564.00	Cleaning services	MH
107168	Cllr M Boustead	285.31	Mayoral expenses	Admin
107169	Bradford's Building Supplies	43.65	Measuring tape	TPF
		77.38	Materials for Railway Art project	SIB
		16.64	Cable ties for cricket side screens	TPF
107170	Brewers Garage Ltd	1,051.43	MOT & new drive shaft Toyota	VPM
107171	British Film Institute	33.49	Film 150th railway celebration	Misc
107172	David J Wathen	21.30	Town crier expenses 150th railway cel	Misc
107173	DCC Pension Fund	86.24	Compensatory Added Years May 2010	Admin
107174	Harry's Licensed Bars	422.00	Drinks Mayor Making	Admin
107175	Lee Holmes	234.74	Service machinery	VPM
107176	Midwest Office Suppies	4.03	Stationery	Admin
		175.68	Colour toners	Admin
107177	Nomix Enviro	506.43	Weedkiller	OS
107178	Rochford Garden Machinery	53.91	Nozzles for sprayers	VPM
107179	Roger Johnson	153.89	Expenses 150th railway celebration	Misc
107180	Sherborne Turf Ltd	35.25	Topsoil	Cem
107181	Stadia Sports (Broxap Ltd)	487.63	Boundary ropes for cricket	TPF
107182	The Senior Lunch Club	75.00	Hire hall 150th railway celebration	Misc
107183	Viridor Wate (Somerset) Ltd	354.85	Skips April (2 lifts)	OS
107184	W & S Recycling	252.14	Green waste April	OS
107185	West Country Vending Service	56.39	Water & cups	MH
107186	Wybone Limited	900.57	New litter bins for Abbey Close	Abbey
107187	Sherborne RC Church	40.00	Advert fete programme	Misc
Total		£45,793.55		
DIRECT DEBITS				
21.04.10	Fuel Network Limited	235.28	BP fuel card	VPM
28.04.10		97.89	BP fuel card	VPM
05.05.10		220.58	BP fuel card	VPM
12.05.10		50.18	BP fuel card	VPM
10.05.10	Aviva	902.95	Commercial combined Sep 09-10	Admin
04.05.10	British Telecom	53.73	Quarterly account alarm	MH
04.05.10		72.48	Quarterly account bungalow	TPF
05.05.10		55.89	Quarterly account cemetery	Cem
10.05.10	West Dorset District Council	190.36	Cemetery NNDR Half Year	Cem
10.05.10		1,904.33	Manor House NNDR Apr - May	MH
04.05.10		206.82	Bungalow C/Tax Apr & May	TPF
		2,301.51		

<u>CHEQUE NO</u>	<u>AMOUNT</u>		
STANDING ORDER			
01.05.10	West Country Vending	12.48	Water cooler rental April MH
Total		£4,002.97	
DIGBY HALL & LIBRARY			
*100541	A J Supplies (Dorset) Ltd	87.19	Cleaning goods
*100542	British Gas Business	116.72	Gas usage
*100543	Performing Rights Society Ltd	131.39	Music Licence
*100544	Sherborne Town Council	1,669.18	Monthly rechargeable expenses
*100545	Sherborne Window Cleaning	173.90	Window cleaner inside & out
100546	Britannia Catering Sales Ltd	20.21	Dishwasher cleaner
100547	D A Services (Yeovil) Ltd	307.26	Replace WC
100548	P Sealy	13.00	Refund deposit cancellation
100549	Sherborne Town Council	529.00	Recharge VAT March
100550	West Dorset District Council	5,147.08	Car park management 2009-10
Total		£8,194.93	
DIRECT DEBITS			
10.05.10	Aviva	143.82	Commercial combined 09-10
Total		£143.82	

**RESOLVED: That payments of the accounts as listed is confirmed:
45,793.55 and Direct Debits amounting to £4,002.97 from the Current Account
£8,194.93 and Direct Debit amounting to £143.82 from the Digby Hall and Library Account.**

13.2 Bank Balances

Reconciled Balances at Bank and In Hand As at 31st April

Sherborne Town Council

Petty Cash Account	256.12
Current Account	2,952.63
Business Money Manager Account	75,507.35
Money Market Deposits	
<i>Principal</i>	<i>Rate</i>
£360,000	0.25%
	<i>Maturing</i>
	01.06.10
Total Town Council Accounts	£438,716.10

Digby Hall & Library

Treasurer Account	3,763.55
Business Money Manager Account	10,500.00
Total Digby Hall Accounts	£14,263.55

14. S106 AGREEMENT - HUNTS MEAD

West Dorset District Council has said that the S106 Agreement relating to the units of affordable housing to be built on the land adjacent to Hunts Mead, should be between itself and the Town Council, as owner of the land. Cllr Smith explained to the members the obligations detailed within

the agreement to which the Town Council would be bound; these obligations pass with the land and planning consent to any future owner and developer, in this case, the Simon Digby (Sherborne) Memorial Trust.

RESOLVED: The obligations, as detailed within the agreement, are understood and accepted by the Council.

15. SHERBORNE ABBEY FLOODLIGHTS

The maintenance of the floodlights is the responsibility of the Council and they are now coming to the end of their useful life. Electrical faults are continually developing and repairs have cost over £3,000 in the last 3 years and are still occurring; no lights are currently working and this is a cause for concern for the security of the Abbey. Contractors A R Blaze, who maintain the lights, have prepared a quotation to remove the existing installation and rewire using low energy lights, with the option of a time switch on the upper tiers enabling them to be used independently and provide cost effectiveness and energy saving. A Faculty would be required but no planning consent is needed as it is a like-for-like renewal. Canon Woods has been approached, via the Fabric Committee, to consider partnership funding, and it has been suggested that the Town Council provide a proposal for consideration.

RESOLVED: The Abbey Fabric Committee is asked to consider the quotation for the replacement of the floodlights; the Town Council would be prepared to fund half the cost if the remainder could be provided by the Fabric Committee.

16. TRAFFIC MATTERS

Members considered the report from the recent meeting with officers from Dorset County Council to consider traffic issues in Sherborne. Several points needed discussion and decisions and the following were agreed:

1. The proposal to consider the introduction of a 20 mph zone for the town centre was not supported. It was agreed the current speed limit should be left as it is for now as a 20 mph speed limit would be difficult to enforce; it could be revisited at some future date should this be considered appropriate.
2. The suggestion to investigate changing the priority at the junction of Ottery Lane and Westbury was considered to be high priority and should be pursued.
3. The need for a pedestrian crossing in Horsecastles Lane was considered important with the proposed developments at Sherborne Girls School and Sherborne Hotel. DCC is to be asked to investigate the best location for a crossing.
4. The traffic lights at the junction of the A30 and Marston Road still cause problems with traffic queuing back into the town held up by vehicles waiting to turn right into Marston Road. Quite some time ago DCC promised to investigate the possibility of removing the sharp left hand corner of the pavement into Cornhill which would facilitate vehicles passing on the inside, but this has not been done and it is to be asked to revisit this proposal.

RESOLVED: That Dorset County Council is to be advised of the above decisions 1-4, and to action them as appropriate.

The meeting closed at 7.50 pm

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Town Mayor