

SHERBORNE TOWN COUNCIL

At the monthly meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Sherborne, on MONDAY 21st APRIL 2008 at 7.00 pm

Present: Mr K Batten (Town Mayor)
Mr D Elliott (Deputy Town Mayor)

Mesdames S Greene, D Gurzynski, K Pike,
J Smith and M Snowden
Messrs M Boustead, V Clark, S Clayton and M Waldron

In attendance: Mrs V Todd (Town Clerk)
Mrs S Woodford (Minute Taker)

The meeting was preceded by the Annual Parish meeting during which questions and comments were welcomed from the general public and Inspector Fry updated members on police matters.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr S Moody.

2. MINUTES

The Minutes of the Monthly meeting held on 17th March 2008, having been circulated to the Members prior to the meeting, were taken as read, approved as a correct record and signed by the Chairman.

3. MAYOR'S ANNOUNCEMENTS

3.1 Minutes

The following minutes have been received:

3.1.1. Sherborne Area Partnership Steering Group Meeting
Monday 11th February 2008.

3.2. Publications

The Clerk has copies of the following:

3.2.1. Dorset Community Transport Directory – March 2008

3.2.2. Gryphon School Newsletter – Spring Term 2008

3.2.3. Sherborne Twinning Association Newsletter Number 4:08

3.2.4. European Union Regional Policy Newsletter - Inforegio Panorama, Issue
No. 25, March 2008.

3.3 Trees

3.1 Cllr Elliott reported that permission has been granted from West Dorset District Council for the felling of one dead Robinia, to be replaced with a Robinia Freesia; and to pollard a Horsechestnut to 6 metres, both on Library Green.

4. DECLARATIONS OF INTEREST

- 4.1** Cllr Elliott declared an interest in Item 5, Plans Committee minutes, as a member of the WDDC Development Control Committee; he would take no part in any discussion on this item.

5. COMMITTEE MINUTES

The following Minutes were received:

Plans Committee – held on 7th April 2008.

RESOLVED: The Minutes are received and adopted.

On the proposition of Cllr Clark and seconded by Cllr Gurzynski.

6. FINANCE AND RESOURCES

Presented by Portfolio Holder, Cllr Boustead.

6.1 Monthly Direct Debit payments for insurance premiums.

Cllr Boustead asked members to consider payment of insurance premiums by Direct Debit. We have been offered the opportunity to pay by interest-free monthly instalments.

RESOLVED: Payment for insurance premiums to be made by monthly Direct Debit in the future.**6.2 Accounts**

The following accounts had been received since the date of the last Meeting:-

March 2008*** Signed out of Committee**

<u>CHQ NO</u>		<u>AMOUNT</u>	<u>DETAILS</u>	<u>CODE</u>
*106048	Brewers Garage Ltd	226.38	Replace pick-up crankshaft pulley	VPM
*106049	Zurich Municipal Management Services	158.63	Renew LCAS membership Feb 08/09	Admin
*106050	Royal Signals Museum Fund	15.00	Concert ticket - mayor's expenses (already voted)	Admin
*106051	Cash	162.38	Petty cash reimbursed to 31.03.08	per inv
*106052	Mole Valley Farmers Ltd	15.39	Two brooms	OS
		183.77	Compressor and hose fittings	VPM
*106053	Valerie Todd	414.78	Walkover sprayer (bought credit card)	VPM
*106054	Sherborne Area Partnership	5500.00	Grant instalment 2007/8	Admin
106055	Abbey Décor	17.63	Screws, spotlight bulbs, tile adhesive	DH
		37.71	Teak oil, Hammerite, brushes etc	OS
		4.50	Dustpan & brush	TPF
106056	AR Blaze	3130.70	Upgrade electric distribution system, repair 3 lights	MH
106057	EK Batten	87.98	Mayor's expenses (already voted)	Admin
106058	Bradfords Building Supplies Ltd	86.18	Ballast, cement, sand	OS
		35.60	Timber for shoring	Cem
		7.17	Handsaw	TPF
		49.49	Wire mesh balloons for roof drains	DH
106059	Brewers Garage Ltd	325.32	Service, change brake fluid, repl door solenoid MOT	VPM
106060	Cannon	58.66	Hygiene service Apr 08/Mar09	MH
106061	Castle Gardens	30.00	Lawn fertilisers	Padd
		20.00	Two rakes, two cultivators	OS
		20.25	Multipurpose compost	PG
106062	Christopher Phillips	29.38	Refix basin, tiles in Ladies toilet	TPF
106063	Cumbria Clock Company Ltd	223.25	Service Abbey Clock 27th March	Misc
106064	Ron Darch & Sons Co Ltd	1187.55	2000 litres heating oil (Gainsborough)	TPF
106065	Davenport	90.50	Protective gear re strimming	Misc
	Western Limited	329.78	Service Chainsaw, Hedgetrimmer, 2 Brushcutter, Vac	VPM
106066	Dorset County Council	420.28		
		100.26	Compensatory Added Years Pension liability Apr 08	Admin

<u>CHQ NO</u>		<u>AMOUNT</u>	<u>DETAILS</u>	<u>CODE</u>
106067	B & G Down	2972.75	Tree surgery ten trees	PG
106068	Express Motor Parts Ltd	14.06	Airline fittings	VPM
106069	G & S Steeplejacks Ltd	141.00	Refix lightning conductor tape	41 Newl
106070	GL Jones Playgrounds Ltd	588.94	Replacement stand, underguards for rocker	TPF
106071	King UK Limited	84.10	Cleaning materials	MH
		22.90	Cleaning materials	OS
106072	Konica Minolta Business Solutions UK Ltd	130.53	Flat rate copier hire 10.04.08 - 09.07.08	Admin
106073	Lee Holmes	616.05	Service Digger, Ride-on mower, repair Wessex	VPM
106074	Marie Curie Cancer Care	25.00	Donation from existing vote	Admin
106075	MidWest Office Supplies	190.95	Stationery	Admin
		183.73	Flash memory sticks (8)	Admin
106076	Moondown Nurseries	724.98	Hedging plants (80), shrubs (4)	PG
106077	Nildram	15.99	Monthly broad band service fee	Admin
106078	Orange PCS	20.57	Monthly mobile phone account	DH
		30.55	Monthly mobile phone account	OS
106079	phs Group plc	416.23	Hygiene service May 08/May09	TPF
106080	Playdale Playgrounds Ltd	8922.36	Refurbish play area Terrace (balance)	TPF
106081	Rigby Taylor Ltd	179.85	Fertiliser for cricket squares	TPF
106082	Sherborne House	500.00	Grant voted earlier - RAISE exhibition	Admin
106083	Sherborne Hire Centre	148.05	Hire dumper 1 week	Cem
		64.85	Replacement pane of glass for bus-shelter	Misc
		14.10	Hire cement mixer 1 day	OS
		21.74	Hire lawn scarifier 4 hours	Padd
		248.74		
106084	SITA UK Limited	45.22	Green waste disposal to	OS
106085	SMV Commercials	34.96	Repair fault immobiliser warning light pick-up	VPM
106086	SSE Services plc	30.00	Cost of licence Castleton Substation (S i B)	Misc
106087	Viridor Waste Mgement	115.74	Skip hire/ lifts March	OS
106088	Wessex Water	61.05	Half yearly metered supply Bristol/Westbridge	Allots
		40.02	Half yearly metered supply	Cem
		8.17	Half yearly metered supply	Padd
		429.12	Half yearly metered supply	TPF
		538.36		
106089	Westcup	12.93	Bottled water, cups less bottles returned	MH
106090	West Dorset District Council	130.69	Share Council Tax re Bungalow (Apr+May instal.)	TPF
		1914.50	Share NNDR (Apr+May instal.)	MH
		415.60	Half year NNDR to 30.09.08	Cem
		2460.79		
106091	WPS Insurance Brokers	533.94	Premiums via broker 2008/2009	Admin
106092	YSJ Seeds	83.38	Climbers, spring plants (Quarr)	OS
		£32,432.84		
DIRECT DEBITS TO BE TAKEN				
16.04.08	British Telecommunications plc	437.27	Quarterly Account 01935 812807	Abb CI

CHQ NO		AMOUNT	DETAILS	CODE
10.05.08	Norwich Union	1124.61	Commercial Combined, Digby Hall, Vehicles 08/09 Instalment:- Year premiums £13494.91	Admin
14.04.08	Southern Electric	50.77	Unmetered quarterly supply to floodlights	Admin
09.04.08	UK Fuels Limited	254.51	Texaco fuel card March	VPM
Total		£1,867.16		
WAGES IMPREST ACCOUNT				
*Internet	Net Salaries	17304.58	Net salaries payable 26th Mar 08	
*100818	HM Revenue & Customs	6027.43	PAYE due M12 Mar 08	
*100819	Dorset County Council	3526.10	Pension contributions Mar 08	
*100820	Prudential	40.00	AVCs Mar 08	
*100821	T&GWU	9.97	Union subscriptions Mar 08	
*100822	Unison	16.30	Union subscriptions Mar 08	
Total		£26,924.38		
DIGBY HALL & LIBRARY				
*100360	Dyno-Rod	175.90	Jet clear roof drainage blockages	
100361	British Gas	2652.19	Quarterly supply to 18.03.08	
100362	DA Services (Yeovil) Ltd	177.27 2911.67	Repair radiator leak Wingfield Room Balance air conditioning costs	
100363	King UK Limited	238.79	Cleaning materials	
100364	Performing Right Society Ltd	797.50	Licence 29.03.08 - 28.03.09	
100365	Sherborne Town Council	2152.44 1250.00	Salaries and Rechargeable Expenses March Fourth quarter management fee	
Total		£10,355.76		
DIRECT DEBITS TO BE TAKEN				
None this month		0.00		

**RESOLVED: That payment of the accounts as listed is confirmed:
£32,432.84 and Direct Debits amounting to £1,867.16 from the Current Account.
£26,924.38 from the Wages Imprest Account. £10,355.76 from the Digby Hall and Library.**

6.3 Bank Balances

Balances at Bank and In Hand As at 31st March 2008

Sherborne Town Council

Petty Cash Account	350.00		
Wages Imprest Account	500.00		
Current Account	500.00		
Business Money Manager Account	104,640.56		
Money Market Deposits			
<i>Principal</i>	<i>Rate</i>	<i>Maturing</i>	
£180,000.00	4.49%	12.05.08	180,000.00
Total Town Council Accounts			£285,990.56

Digby Hall & Library

Current Account	2708.56
Business Money Manager Account	12000.00
Total Digby Hall Accounts	£14,708.56

7. TERRACE PLAYING FIELDS

The Town Council has been approached by Mr Jon Miller of Jay Miller's Circus who would like to use the community field adjacent to the Terrace car park to stage its circus from 10th to 13th July 2008. The circus is a well established family run business and all entertainment is by humans. A fee for use will be negotiated.

RESOLVED: To approve the use of the Terrace field for use by Jay Miller's Circus from July 10th - 13th 2008.

8. ENERGY SURVEY

Members were asked to consider the appointment of a consultant to report for the Manor House and Digby Hall with proposals to reduce our energy consumption and carbon footprint. A proposal has been obtained for the report for the Manor House by Mr Petitdemange an Energy Consultant.

RESOLVED: To agree to appoint Mr Petitdemange to provide an energy survey for the Manor House.

9. WEST DORSET DISTRICT COUNCIL DRAFT HOUSING STRATEGY 2008-2012

The District Council has provided a copy of its Draft Housing Strategy 2008- 2012 for consultation.

RESOLVED: Councillors Greene and Pike to consider the document on behalf of the Council and report back with their comments.

10. SEALING OF DOCUMENTS**10.1 Manor House Lease – WDDC**

Members agreed to authorise the sealing of the Lease to West Dorset District Council for office space in Room 10 in the Manor House.

10.2 Manor House Lease – Citizens Advice Bureau

Members agreed to authorise the sealing of the Lease to the Citizens Advice Bureau for office accommodation in the Manor House

The meeting closed at 7.45 pm.

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Town Mayor

