

## **SHERBORNE TOWN COUNCIL**

At the monthly meeting of the SHERBORNE TOWN COUNCIL held at The Manor House, Sherborne, on MONDAY 17<sup>th</sup> MARCH 2008 at 7.00 pm

*Present:* Mr K Batten (Town Mayor)  
Mr D Elliott (Deputy Town Mayor)

Mesdames S Greene, D Gurzynski, S Moody, K Pike,  
J Smith and M Snowden  
Messrs M Boustead, S Clayton and M Waldron

*In attendance:* Mrs V Todd (Town Clerk)  
Mrs S Woodford (Minute Taker)

*The Public Forum had taken place at 6.45 pm during which questions and comments were welcomed from the general public and Inspector Fry and Sergeant Want updated members on police matters.*

### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr V Clark.

### **2. MINUTES**

The Minutes of the Monthly meeting held on 18<sup>th</sup> February 2008, having been circulated to the Members prior to the meeting, were taken as read, approved as a correct record and signed by the Chairman.

### **3. MAYOR'S ANNOUNCEMENTS**

#### **3.1 Minutes**

The following minutes have been received:

- 3.1.1. DAPTC Central Area Committee Meeting Tuesday 22<sup>nd</sup> January 2008.
- 3.1.2. DAPTC Town and Larger Parish Councils Meeting held on 29<sup>th</sup> February 2008.
- 3.1.3. Sherborne Transport Action Group held on 28<sup>th</sup> February 2008.

#### **3.2. Publications**

The Clerk has copies of the following:

- 3.2.1. Dorset Local Access Forum Annual Report 2006/07
- 3.2.2. West Dorset District Council Barton Farm Development Brief December 2007
- 3.2.3. Sherborne Douzelage Newsletter for February 2008.
- 3.2.4 European Union Regional Policy Newsletter - Inforegio News, Issue No. 162.

#### **3.3 Temporary Road Closures**

- 3.3.1. All vehicles will be prohibited from proceeding along Lenthay Road, from the junction with Horsecastles Lane westward for a distance of approximately 50 metres from the 17<sup>th</sup> March 2008 for a period of 4 days.

**4. DECLARATIONS OF INTEREST**

- 4.1 Cllr Elliott declared an interest in Item 6, Plans Committee minutes, as a member of the WDDC Development Control Committee; he would take no part in any discussion on this item.

**5. ELECTION OF OFFICES 2008/2009**

**5.1 Town Mayor**

The Mayor reported that one nomination had been received. Proposed by Councillor Batten and seconded by Councillor Snowden.

**RESOLVED: That Councillor Elliott is elected Town Mayor designate for the year 2008/2009.**

**5.2. Deputy Town Mayor**

The Mayor reported that one nomination had been received. Proposed by Councillor Elliott and seconded by Councillor Snowden.

**RESOLVED: That Councillor Boustead is elected Deputy Town Mayor designate for the year 2008/2009.**

**6. COMMITTEE MINUTES**

The following Minutes were received:

Plans Committee – held on 3<sup>rd</sup> March 2008.

**RESOLVED: The Minutes are received and adopted.**

On the proposition of Cllr Gurzynski and seconded by Cllr Waldron.

**7. FINANCE AND RESOURCES**

Presented by Portfolio Holder, Cllr Boustead.

**7.1 Accounts**

The following accounts had been received since the date of the last Meeting:-

<b>February 2008</b>			<b>* Signed out of Committee</b>		
<b>CHQ NO</b>			<b>AMOUNT</b>	<b>DETAILS</b>	<b>CODE</b>
*106013	Accounts & Audit Services Ltd		206.75	Second interim visit 2007/08	Admin
*106014	Sherborne Chojna Committee		500.00	S137 Grant	Admin
*106015	Mole Valley Farmers Ltd	13.61 41.77	55.38	Rat bait boxes Three hay rakes	TPF OS
*106016	Westaff (UK) Ltd		531.81	Caretaker costs to 10.02.08	DH
*106017	Westaff (UK) Ltd		548.96	Caretaker costs to 17.02.08	DH
*106018	West Dorset District Council		30.00	Food Safety in Catering Course Fee (NIEH Level 2)	Admin
*106019	Cash		210.29	Reimburse February petty cash expenditure	Per Inv
106020	Abbey Décor	74.85 10.16 17.41 3.11 88.02	193.55	Swing bins, Carbon monoxide detector Water filters Teak oil, lint free cloths Water butt tap (Quarr) Lamp bulbs, 14 keys	DH MH Padd OS TPF
106021	Abel Alarm Company Ltd	32.90 3547.33	3,580.23	Charge for remote reset 01.01.08 Intruder alarm upgrade	MH MH
106022	EK Batten		20.39	Mayor's expenses (already voted)	Admin
106023	AR Blaze	297.33 233.58	530.91	Inspect/repair lamppost Lenthay Close play area Install separate power supply to WDDC hub	OS MH
106024	Bradfords Building Supplies	21.64 17.87 24.97	64.48	Timber for seat repairs Sand, Unibond re rear steps Plywood sheet (Skatepark)	OS MH OS
106025	Castle Gardens		7.42	Teak cleaner for seats	Padd
106026	Christopher Phillips	1184.39 157.22	1,341.61	Instal 1 hr fire doors on Terrace Club changing Repair ceiling damage from water leak	TPF 41 Newl
106027	DA Services (Yeovil) Ltd	234.31 32.75	267.06	Leak WC & water heater replacement kitchen Leak bathroom	MH 41 Newl
106028	Davenport Western Limited	64.30 11.75	76.05	2 pairs anti-vibration gloves Regrind 2 saw chains	Misc VPM
106029	Digby Hall and Library		5,000.00	Balance of Grant 2007/8	DH
106030	Dorset County Council		100.26	Compensatory Added Years Pension liability Feb 08	Admin
106031	Evans Bros		141.00	Three years supply of wallflower plants to 2007	OS
106032	GWM Contractors Ltd		1,003.45	Alter reception counter	MH
106033	Highwood		75.72	Replacement seat for Kubota tractor	VPM
106034	Lee Holmes		91.04	Service Honda pedestrian mower	VPM
106035	MidWest Office Supplies		134.69	Stationery	Admin
106036	Nildram		54.49	Broadband Service fee quarter to 11.03.08	Admin

106037	Orange PCS	22.57	53.12	Monthly mobile phone account	DH
		30.55		Monthly mobile phone account	OS
106038	Post Office Ltd		180.00	Road tax for van 08/09	VPM
106039	Mrs S Rhodes		500.00	Editing Feb 08 "Your Town"	Misc
106040	Screwfix Direct		37.38	First aid kits, goggles	OS
106041	Shelleys the Printers		1,064.00	5000 copies "Your Town "	Misc
106042	Sherborne Hire Centre	148.05	206.80	Dumper for grave digging	Cem
		58.75		Breaker & Generator re Play Area	TPF
106043	SITA UK Limited		122.67	Green waste disposal to 28.02.08	OS
106044	Sutton Upholsterers		115.15	Filing cabinet lock & keys, recover swivel chair	MH
106045	Trustees Wingfield Digby Settled Estate		5.00	Annual fair rights	TPF
106046	Viridor Waste Management		115.15	Skip hire/ 1 lifts February	OS
106047	Wessex Water	167.03	820.14	Half year metered supply Gainsborough	TPF
		91.53		Half year water rates Bungalow 08/09	TPF
		304.76		Half year metered supply	PG
		231.49		Half year metered supply	MH
		25.33		Half year metered supply Harbour Rd/McCreery Rd	Allots
		<b>Total</b>			<b>£17,984.95</b>
<b>DIRECT DEBITS TO BE TAKEN</b>					
22.03.08	Southern Electric	19.16	2,294.95	Quarterly elec supply to 05.03.08 Paddock	Padd
		364.52		Quarterly elec supply to 05.03.08 Gains/W'shop/CR	TPF
		21.93		Quarterly elec supply to 05.03.08 Bandstand	PG
		162.09		Quarterly elec supply to 05.03.08 W'shop/Chapel	Cem
		1727.25		Quarterly elec supply to 05.03.08 Manor Ho	MH
04.03.08	UK Fuels Limited		190.52	Texaco fuel card February	VPM
		<b>Total</b>	<b>£2,485.47</b>		
<b>WAGES IMPREST ACCOUNT</b>					
*100796	CJ Kinder		38.71	Adj net pay on leaving not prev shown on sched	
*Internet	Net Salaries		17,184.41	Net salaries payable 25th Feb 08	
*100813	HM Revenue & Customs		6,009.09	PAYE due M11 Feb 08	
*100814	Dorset County Council		3,755.87	Pension contributions Feb 08	
*100815	Prudential		40.00	AVCs Feb 08	
*100816	T&GWU		9.97	Union subscriptions Feb 08	
*100817	Unison		16.30	Union subscriptions Feb 08	
		<b>Total</b>	<b>£27,015.64</b>		
<b>DIGBY HALL &amp; LIBRARY</b>					
100354	AR Blaze		89.59	Check hot cupboard, replace energy regulator	
100355	DA Services (Yeovil) Ltd		1,135.06	Complete air cond. ductwork insulation	
100356	esp audio		451.42	Repair/replace microphones	
100357	Sherborne Town Council		2,452.91	Salaries and Rechargeable Expenses February	
100358	Bristol Wessex Billing Services Limited		818.71	Half yearly supply	
100359	West Dorset District Council		6,910.36	Car Park Operating Fees 2007/08	
		<b>Total</b>	<b>£11,858.05</b>		
<b>DIRECT DEBITS TO BE TAKEN</b>					
		None this month	<b>0.00</b>		



**RESOLVED:** To agree to signing the licence to allow for planting the land at the Electricity Sub-Station at Castleton.

**EXEMPT BUSINESS**

**RESOLVED:** That in accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960), the Public and Press be excluded from the meeting in view of the confidential nature of the business to be discussed, with the meaning of paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972.

**10. STAFF MATTERS**

Councillor Gurzynski presented a report on the recent staff annual appraisals that she had conducted with the Clerk.

**RESOLVED:** The staff report with recommendations is received and agreed, a copy of which is kept in the staff file.

The meeting closed at 8.30 pm.

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Town Mayor